

DISTRICT COURT OF THE VIRGIN ISLANDS
OF THE UNITED STATES



CHAMBERS OF
GEORGE W. CANNON
MAGISTRATE JUDGE

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December 7, 2004

MEMORANDUM

TO: Virgin Islands Bar Association
FROM: George W. Cannon, Jr.
U.S. Magistrate Judge
RE: Practices and Preferences

The following is a list of some of my practices and preferences.

1. As a general rule, I expect all counsel on St. Croix to attend civil pretrial conferences **in person** and to be on time. St. Thomas attorneys may continue to attend scheduling and status conferences by telephone as a cost-cutting measure to their clients. Video conference is available upon request. Settlement conferences require all attorneys to attend **in person with their clients**.
2. The docket and my calendar are now available on Web Pacer at www.vid.uscourts.gov/pacer and there is currently no charge. If you have to confirm a conference, feel free to call my chambers and ask my staff to check my calendar.
3. The Assistant U.S. Attorney on their duty week should be at the courthouse at 8:30 A.M. on Thursdays and be responsible for assembling their agents and witnesses prior to court.
4. The Federal Public Defender and any defense attorneys should also be here at 8:30 A.M. to talk to their clients and fill out any necessary paperwork prior to court.
5. Magistrate Court will begin promptly at 9:00 A.M. on Thursdays unless otherwise changed due to holidays or scheduling problems.